OnBoard BENEFITS

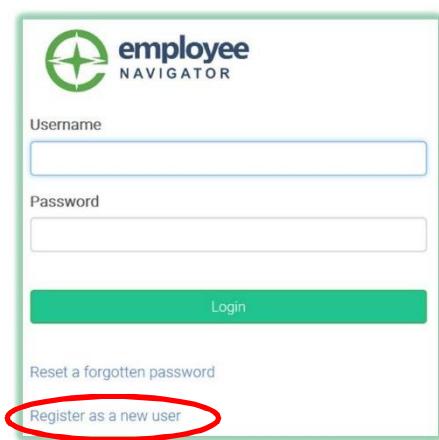# Benefits Enrollment System

Enroll online in your Keystone benefits in OnBoard's enrollment system powered by **Employee Navigator** at **www.employeenavigator.com**

Login & Create Your Account

www.employeenavigator.com

Click on the "Login" button to get started.

If this is your first time, click on the "**Register as a New User**" link.

If you have **already registered** and have your user name and password, enter them to log in.

If you **forgot your password**, you can request to reset it. A reset password email will be sent to your email address on file.

Create Your Account

First, let's find your company record

First Name
John

Last Name
Smith

Company Identifier
(provided by HR)
KeyIns

PIN
(Last 4 Digits of SSN / ID)
XXXX

Birth Date
(mm/dd/yyyy)
01/01/1980

Next »

Your first and last **name must match your employee file**.

The Company Identifier is **KeyIns**

PIN is the **last 4 digits of your Social Security Number**.

Enter your Birth Date in **mm/dd/yyyy** format.

Click the **Next** button to register.